

GOVERNMENT OF ASSAM
COMMISSIONERATE OF PANCHAYAT AND RURAL DEVELOPMENT
JURIPAR: PANJABARI: GUWAHATI- 37

No. DRD-12M/10/2011-12/97

Dated:-23-12-2011

To,

✓ Mr. Kiran Chand,
The Additional General Manager,
Electronics Co-operation of India Ltd.,
ECIL, Hyderabad.

Sub:- **SECC,2011-prepatration thereof.**

As you are aware that pilot work on SECC, has already started in 3 districts. In the remaining districts the SECC work will commence from 30th December, 2011. It is expected that your organisation is fully geared up to face challenges for such a huge exercise. In the meantime, a few issues have come-up which need immediate attention and urgent action/corrective measures from your end. Some of these are discussed below:-

TABLET PC

- (1) Cataloguing of Tablet PC to be done correctly and completed before the deadline. Uploading of data should be doubly verified so that it contains no error well before time and there should be no mistake.
- (2) There should be no malfunctioning of Tablet PC. Proper arrangement for full charging of battery should be ensured. All precautions should be taken to ensure that Tablet PCs perform properly and there is no incidence of malfunctioning during enumerations.

SERVICE PROVIDER & DATA ENTRY OPERATORS:-

Feed back received from the districts reveal that in many districts Data Entry Operators have not yet been recruited and those recruited are also not properly trained. You are therefore requested to give utmost importance to the process of recruiting quality Data Entry Operators and training them properly. Take up the matter with your service provider and see to it that all recruitment and training is completed by 27th December, 2011. You are further requested to contact all the Deputy Commissioners and seek their guidance and co-operation in the matter. Further you are requested to ensure that at least one combined training of the Data Entry Operators, Enumerators and the Supervisors is conducted before they leave for field. Necessary pre-cautions should be taken for deployment of supervisors, charge centre and district in charges also.

INFRASTRUCTURE:-

M/S AMTRON has assured that they will make available computers and accessories positively by the 24th December, 2011 and all the Deputy Commissioners are also working to put infrastructure in place well before time. You are requested further to verify district wise infrastructure availability and let the Commissionerate know if there is any shortcoming which needs the Commissionerate's intervention. This is for your information and needful action.

Yours faithfully,


(Avinash Joshi, IAS)
Commissioner,
Panchayat & Rural Development, Assam

Memo No. No. DRD-12M/10/2011-12/97-A

Dated:-23-12-2011

Copy to:-

- (1) The Principal Secretary, Panchayat & Rural Development Department, Assam, for favour of information.
- (2) The Managing Director, M/S AMTRON for information.
- (3) The Deputy Commissioners (All Districts) for favour of information.

Commissioner,
Panchayat & Rural Development
Assam.